



Creating Decoration Option Pages

You are going to need pages to add your decoration options to and the easiest way that I have found is to create a table inside of Microsoft Word.

First you need to plan out how many different squares you are going to need. You will need one for your picture and one for your information under your picture. You cannot add your information to the same square as your picture. It will not format correctly.

You will need to figure out how many rows down you are going to need and how many columns across you need. For the table below, I have 19 rows down and 5 columns across. The column at the top will be a merged column for my Title. The one at the bottom, I already merged and added my copyright information to it.

You can use this same style of table for all of your Decoration Option Pages. I will show you how to get started creating them.

Black	Medium Gray	Silver Gray	White	Cream
Ecru	Tan	Bronze	Medium Brown	Dark Brown
Opaline	Almond	Orange	Red	Burgundy
Maroon	Pastel Pink	La Reve Pink	Dark Pink	Summer Splendor
Arden Lavender	Cindy Purple	Purple	Dark Purple	Light Blue
Baby Blue	Copen Blue	Blue	Royal Blue	Navy
Sea Mist	Light Aqua	Aqua	Teal	Dark Teal
Kiwi Green	Green	Dark Green	Forest Green	Light Yellow
Ombre Gold	Canary	Goldenrod	Shimmering Gold	Old Gold
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Go to Insert and the top of the menu in Word and click on Table. You can use their Wizard or you can create your own table adding the exact amount of rows and columns that you need.